



# HOW TO MATCH COMMON APP TO NAVIANCE

## 10 EASY STEPS TO MATCH COMMON APP TO NAVIANCE

### STEP 1

OPEN A WEB BROWSER AND GO TO [WWW.COMMONAPP.ORG](http://WWW.COMMONAPP.ORG)

### STEP 2

IF YOU ALREADY HAVE A COMMON APP ACCOUNT, LOG IN TO YOUR ACCOUNT.

IF YOU DO NOT HAVE A COMMON APP ACCOUNT, CLICK THE BUTTON IN THE TOP RIGHT CORNER THAT SAYS "APPLY NOW" AND ENTER AND CONFIRM YOUR EMAIL, PASSWORD, AND OTHER REGISTRATION INFORMATION.

### STEP 3

AFTER LOGGING IN CLICK ON THE TAB THAT SAYS "COMMON APP" AND COMPLETE THE CURRENT OR MOST RECENT SCHOOL SEGMENT OF THE EDUCATION SECTION.

### STEP 4

ADD AT LEAST ONE COLLEGE TO YOUR "MY COLLEGES" LIST BY CLICKING THE TAB THAT SAYS "COLLEGE SEARCH."

### STEP 5

CLICK THE TAB THAT SAYS "MY COLLEGES" THEN READ AND SIGN THE FERPA RELEASE AUTHORIZATION.

### STEP 6

OPEN A NEW TAB AND LOG IN TO YOUR NAVIANCE ACCOUNT.

### STEP 7

CLICK ON THE TAB THAT SAYS "COLLEGES" AND THEN CLICK ON THE LINK LABELED "COLLEGES I'M APPLYING TO."

### STEP 8

IN THE BOX LABELED "COMMON APP EMAIL ADDRESS" INSERT THE EMAIL THAT YOU USED TO CREATE YOUR COMMON APP ACCOUNT.

### STEP 9

IN THE BOX LABELED "DATE OF BIRTH: INSERT YOUR DATE OF BIRTH AND THEN CLICK THE BUTTON THAT SAYS "MATCH."

### STEP 10

TO COMPLETE THE PROCESS REVIEW THE LIST OF COLLEGES THAT YOU ARE APPLYING TO.