

**DEPARTMENT OF CAMPUS MINISTRY****Letter Writing to the Brothers at De La Salle Hall**

Thank you for signing up to write letters to the Christian Brothers in De La Salle Hall!

A little bit about De La Salle Hall: it is a senior living facility for Christian Brothers who are in their final years. These Brothers have faithfully served in our schools and communities for sometimes in upwards of fifty years! Unfortunately, many of the Brothers are not aware of their surroundings and need around-the-clock care; however, some of the Brothers there are in good shape and would love a letter from a high school student! Most of these Brothers taught High School many years ago!

Our goal is to give them something to read and also introduce them to YOU the amazing young people of Saint John Paul II Academy.

**Step 1: Choose a Brother to write to!** The options are: Brother John McMahon, Brother William Kemmerer, Brother James Loxham, Brother Floyd Warwick, Brother Francisco Martin, Brother Les Luker, Brother John Herron, Brother Miguel Campos, Brother John Karl, Brother Mark Dipietro, Brother Charles O'Connell, Brother Joseph Schmidt or Brother Larry Hartung. You can write separate letters to more than one brother if you so choose.

**Step 2: Write and Format Your Letter!** Letters can be typed or handwritten. They must be in letter format (your contact info if they want to write back, the date, a greeting, and an ending with a signature) and they must be about YOU! So write about school, family, your experience at SJPII, subjects you like, aspirations...the Brothers are interested in hearing about YOU rather than just sending well wishes. They should be AT LEAST one page long.

**Step 3: Send a copy of your letter to Mr. Scaramuzzo for approval.** If handwritten, you can take a picture of the letter and e-mail it, or if it's typed, send the document over to [mscaramuzzo@sjpii.net](mailto:mscaramuzzo@sjpii.net) for approval. **You MUST send your letter for approval.**

**Step 4: After receiving approval, put your letter in a stamped envelope addressed to:**

Name of the Brother You Chose  
De La Salle Hall  
810 Newman Springs Road  
Lincroft, NJ 07738

**Step 5: Mail your letter!** Put your letter in a blue postal service box or your personal mailbox with the flag up.

**Step 6: Fill out and turn in a Service Hour Form** (can be accessed via the school website.) You will receive a service hour for every page of every letter you submit.