



GENERAL GUIDELINES

All vehicles parked at Saint John Paul II Academy must display a current parking permit. To purchase a parking permit, students must submit the completed Parking Permit Application and payment.

An application, along with the payment of \$150, must be submitted to the Office of the Assistant Principal for Student Life prior to the start of the school year. Credit cards are accepted for parking permit applications.

Students must present a valid driver's license in order to submit a parking application.

Permit requests are pro-rated on the following schedule if a student begins to

drive after Jan. 1:

\$85 after January 1

\$50 after March 31

\$25 after April 30

A \$25 fee will be charged to replace a lost permit and the lost permit will be cancelled.

THE PARKING PERMIT FEE IS NOT REFUNDABLE.

Using a permit that has been reported lost, stolen, or forged will result in disciplinary action and loss of parking privileges.

PARKING PERMITS ARE NOT TRANSFERRABLE FROM ONE STUDENT TO ANOTHER AND MAY NOT BE SOLD OR EXCHANGED. Parking fees are not refundable.

The permit must be prominently displayed hung from the rear view mirror of the registered vehicle. It is permissible to switch a permit to a different car for a short period, but permanent vehicle changes must be reported to the Main Office.

PARKING/TRAFFIC REGULATIONS

Parking on the premises of Saint John Paul II Academy is a privilege, not a right. Students must abide by all parking/traffic regulations.

- Saint John Paul II Academy is not responsible for any loss or damage to a car and/or its contents that may result from the decision to park on its property.
- All vehicles parked on Saint John Paul II Academy property are subject to search by Saint John Paul II Academy personnel at any time.
- Cars parked in the lot without a valid permit will be charged \$175 plus a \$25 late fee and may also be booted or towed, without notice, at the owner's expense.
- The maximum speed for any vehicle on the Saint John Paul II Academy campus is FIVE (5) miles per hour.
- Violations of these regulations or of safe driving practices may result in disciplinary actions and/or the loss of a student's driving privileges with no refund of the parking fee. The police may also be notified.
- **The number of the permit is the assigned parking space number.**

TEMPORARY PERMITS

- A student who has purchased a permit, but does not have it in the car being driven on a specific day may request a temporary permit from the Finance Office or security guard.
- In the event a student will only be driving to school one day, a temporary permit should be obtained in the Main Office the day before driving. Students who must drive to school unexpectedly should report to the security guard or Main Office upon arrival.

AUTHORIZED PARKING AREA

- Students must park in the space corresponding to their parking permit on the MAIN LOT within the ASSIGNED marked space. Vehicles parked in multiple spaces may be ticketed and/or towed.
- If another vehicle is in the assigned space, the student should park in a designated Visitor's space and report the situation to the Main Office (with their space number). UNDER NO CIRCUMSTANCES IS A STUDENT TO PARK IN ANOTHER STUDENT'S SPACE.
- Cars parked in unauthorized areas may be towed or booted immediately at the owner's expense.
- Cars parked illegally in HANDICAPPED spaces or fire lanes may be reported to the Boca Raton Police Department and may be ticketed and/or towed by the civil authorities.
- Students may NOT park in the following UNAUTHORIZED areas:
 - Fire lanes & handicapped spaces
 - No Parking zones
 - Designated Faculty & Staff spaces
 - Lawn/grass/fields unless directed to do so
 - Designated Visitor spaces



2018/2019 Student Parking Application

Please complete all information neatly, clearly, and accurately.

Student Last Name	
Student First Name	
Graduation Year	
Make of Car	
Model of Car	
Color of Car	
Year of Car	
License Plate	

I/we request permission to park the above vehicle on the premises of Saint John Paul II Academy during the school day, and hereby apply for a parking permit. I agree to abide by all parking and traffic regulations in effect at Saint John Paul II Academy, and I understand that failure to abide by these regulations may result in actions including loss of parking privileges

Signature of Student /Date

Signature of Parent/Date

DO NOT WRITE IN THIS SPACE
